MINUTES

Date & Time: February 25, 2016 12:34 PM
Location: Virginia Beach Student Center, K322

Senators Attending:

Jim Roberts, **Chair**, Information Technology & Business; **Mike Adams**, Secretary, Adjunct; Regina Bartlett, Humanities; Rick Dienst, Social Sciences & Public Services; John Gallo, Engineering, Math & Industrial Technologies; Tom Hilton, Humanities; **Ellyn Hodgis**, Health Professions (**Vice Chair**, College Faculty Senate CFAC representative); Richard "Butch" Holtz, Social Sciences & Public Services; **Anne Mach**, Health Professions; Robert "BOB" Maynard Engineering, Math & Industrial Technologies; **Monica McFerrin,** Humanities; Bill McNamara, Information Technology & Business; **Gary Noah**, Information Technology & Business; Garrison Libbey for Elizabeth Vihnanek, Library

Senators Attending remotely via "Meet-ME": **Frank Futyma**, Adjunct, Information Technology & Business (unsuccessful)

Senators Not in Attendance: **Kathy Buhrer**, Natural Sciences; **Frank Futyma**, Adjunct, Information Technology & Business; **Mark Greer**, Natural Sciences; Donna-Maria Walker, Adjunct, Humanities;

** Bold font denotes College Senate designated senators

College Representative(s): **Alison Harwell**, Counseling (**College Senate Counseling Representative**)

Visitors/Guests: *Karl Oyster,* Social Sciences & Public Services; Enoch Bentley, Engineering, Math & Industrial Technologies; Traci Froncillo, Engineering, Math & Industrial Technologies; Sam Lamb, Social Sciences & Public Services

I. *Call to Order by* Chair Jim Roberts at **12:34** PM

II. *Review/Approval of January 28, 2016 Minutes* as amended, accepted at 12:36 PM.

III. *Opening Business:*

A. 12:37 PM – Agenda item New Business #4 – John Gallo introduced guests Enoch Bentley and Traci Froncillo to discuss the apparent status of the Developmental Math redesign by TCC math faculty and its standing with the VCCS. From latest information being discovered by faculty, not only within TCC, it is becoming apparent that the VCCS is taking over the program. With the redesign progress that had been made greatly impacted the faculty involved to where it becomes difficult for their sustained enthusiasm and involvement. Some faculty have heard or been told that Dr. DeMarte accepted this change without any faculty consultation. The Virginia Beach chair on the Math Redevelopment team is Wes Crumpler, and other significant contacts in the Math faculty are Mike Kirby (VB) and Dick Gill (N).

B. 13:10 PM - Agenda item New Business #6 – Final exam week – There was much discussion on the pro's and con's of the Final Exam week. It appears the without the formally dedicated 2 hour exam days, things are no longer working well. Research shows that the VCCS policy synopsis is that if it is a 3 credit course, it shall have 3 hours of final examinations. It seems that this is coming down to discipline unique, and that the solution should be left to the affected divisions.

C. 13:23 PM - Agenda item Executive Staff Meeting of 2/23/2016 and New Business item 5 – Decentralized scheduling of courses – Contrary to the recent Pathways briefing(s), there will not be any instances of two tiered or co-deans. It was pointed out that the Chief Academic Officer controls the schedule. It was discussed that the delaying of the Developmental English due to the preparation for the SACS COC review may have a detrimental, effect, where others feel that with this development underway, it should present a positive aspect. With the discovery of these recent developments, there are questions as to the on-line course scheduling (College wide), and the understanding that all College wide course scheduling will be accomplished by staff in the Green Building. This brought up the discussion as to where the expertise for success of this scheduling comes from

when there is so little interaction between the staff and the teaching faculty. Continuing with this issue, the Pathways mapping is still scheduled for the 3rd week in March.

D. 13:42 PM –Reviewed the Virginia Beach Leadership Meeting of 2/23/2016 – Of note, the College SACS COC Reaffirmation Meeting will be between October 10 and 17

E. 13:45 PM – Agenda item New Business #3 - Response of Learning Technologies and OIS tech support faculty request – Sam Lamb. Sam told nod unadvertised changes being made to classroom computers and MPS. He then presented his email sent to John Morea, James Roberts, and Joseph Fairchild. The salient points he presented to the Campus Faculty Senate are:

1. Transparency to the faculty member of OISLT office and classroom computer and audio visual problem repairs/help requests
2. All faculty generated repair requests to be made to the helpdesk for human clarification and documentation
3. Classroom repair services and Helpdesk be staffed daily one half hour before the beginning of scheduled classes and one half hour after scheduled classes
4. "tickets" to be identified as "faculty technology repair/help requests" and the online assignment identify the person responsible for the response with contact information
5. A queue of technicians pooled from OIS/LT for classroom repair/help requests
6. Opening of the OIS/LT offices for walk-in and or phone assistance
7. Development of a written form identifying information expected of a household repair technician, such as a person doing the repair, what was repaired/or not, if not, expected completion date, and the form left for the faculty member in the classroom/office
8. Notification of the faculty member of all proposed entry into faculty offices beforehand and, the form identified above left in the office after their visit
9. Identification of policies regarding the removal of educational resources from classroom MPSs
10. Notification to faculty members prior to changes in classrooms MPS technologies, with introductions to training on the new equipment
11. Certification by OIS/LT of newly hired adjuncts to operate the MPS
12. Completed repair/help requests be posted online with the same details as left in the office/classroom

In closing it seems that with progressive introduction of technology in the classroom places a greater dependence on the technology functioning. What if instruction stopped when the MPS stopped…

F. 14:01 PM – Agenda item Old Business #1 – Faculty or College Blog to improve communication – it is becoming apparent that there needs to be developed a central (College Wide) repository for this blog effectiveness, thereby this would fall under the purview of administration and not governance committees. Christine Damrose-Mahlmann has been doing something similar to this concept in recent weeks. Bottom line – the communication within the College population must/needs to improve.

G. 14:15 PM – Agenda item Old Business #2 – Safe Space Project – Josh Howell – presented an overview of the program, developed for the diversification LGBTQIA community. There are Norfolk faculty that have completed the training requirements and established themselves as "allies" to these individuals.

H. 14:26 PM – Agenda item Old Business #3 and 4 - The Mental Health presentation was reviewed and the Pathways was discussed earlier.

I. 14:27 PM – New Business Item #1 – Ellyn Hodgis presented the breach of the Anthem database and her identity used for a false federal tax return and refund. The senate proposes that this be brought to the attention of Beth Lundy to develop a consolidated list of affected TCC personnel as a result of this breach.

J. 14:31 PM – New Business Item #7 – Political use of College email – While there is an inconvenience of the multitude of un-official email messages, the access to the emails is not restricted. Undesired emails should be moved to the Junk Mail folder for disposition.

IV. From the Floor:

1. 14:35 PM – Classroom security of student back-packs needs reinforcement, as when students leave valuables in the bags while at their lab stations, classroom seat, thefts are occurring.

V. *Next College Senate Meeting* –Thursday, **March 3, 2016.** Meet and greet at 1:30pm, meeting at 2:00 PM – **location at the Chesapeake Campus TBA.**

VI. *Next VB Senate Meeting* – **Thursday, March 31, 2016, Room K322 of the Student Center**

VII. *Close:* *The meeting closed at **14:40 PM**.*

Respectfully submitted,

Michael B. Adams
Secretary, Virginia Beach Campus Faculty Senate